

CONSTRUCTION APPLICATION STILLWATER SUBDIVISION

LOT #: _____ STREET ADDRESS: _____ DATE: _____

OWNER:

Name:

Address:

City, State, Zip:

Telephone: _____ Cell Phone: _____

Email: _____

ARCHITECT:

Name:

Address:

City, State, Zip:

Telephone: _____ Cell Phone: _____

Email: _____

CONTRACTOR:

Name:

Address:

City, State, Zip:

Telephone: _____ Cell Phone: _____

Email: _____



Stillwater LOT _____

OWNER NAME _____

DATE _____

APPLICATION FOR: (check one)

- New Construction
- Preliminary Review
- Major Additions of more than 500 sq. ft., Swimming Pool Projects
- Minor Remodel and Additions
- Change in Exterior Color or Material
- Major Landscape Project
- Clearing / Tree Removal

NEW FEES APPROVED BY BOARD 08/15/2024

1. REVIEW FEES: Checks payable to Ussery-Rule Architects, check applicable category

- New Construction.....\$ 1,500
- Additions, Remodels, Swimming Pool Projects.....\$ 1,500
- Other.....\$ 1,500

2. CONSTRUCTION DEPOSIT: Checks payable to Stillwater Property Owners Association. The deposit will be returned in full at completion of the project if the "ARC" finds that the project is in compliance with the approved plans or request and that there are no damages to any common property that have not been repaired. Check applicable category.

- New Construction**.....\$25,000
- Additions, Remodels, Swimming Pool Projects.....\$ 5,000
- Other.....\$ 2,500

MAILBOX: Stillwater Property Owners Association has a standard mailbox that will be required for all new home projects. The homeowner's association will furnish the mailbox at the completion of construction for a fee.

SQUARE FOOTAGE / SITE COVERAGE: (applies to new construction and major remodels)
Minimum Heated and Cooled 3,500 sq. ft. APPROVED 08/15/2024

Heated and Cooled Square footage:

First Floor _____ sq. ft.
 Second Floor _____ sq. ft.
 Third Floor _____ sq. ft.
 Total _____ sq. ft.

Site Coverage:

Area of Lot _____ sq. ft.
 Ground coverage _____ sq. ft.

(including house, other buildings, driveways, walkways, decks, terraces, and pools)

Percentage of ground covered (Max. 50%) _____ sq. ft.



Stillwater LOT _____

OWNER NAME _____

DATE _____

SUBMITTALS: (See Guidelines and Covenants for specific requirements, check all that are applicable). **ELECTRONIC ONLY (via email or USB drive) of each is required** Approval letter will be returned upon review. No Building Permits are to be issued for any homes in the Stillwater subdivision without first requesting an approval letter from the Stillwater ARC.

Covenants Article V, Item 1 – Submission and Approval of Plans: *All Architectural and building plans must be prepared by a registered architect with the original seal and original signature of such architect being attached thereto. All landscape plans must be prepared by either a registered landscape architect or someone with ample experience in landscape design and shall bear the original signature of the architect or designer. Each sheet of drawing and the first page of other documents shall include the lot number and phase number, applicant's name, architect's name, (or, in the case of landscape plans, architect's or designer's name), address and telephone number and date of drawing.*

Preliminary Drawings- see guidelines for specific requirements. Sealed with authorized licensed architect stamp.

Final Drawings- see guidelines for specific requirements. **Sealed with authorized licensed architect stamp.**

Final Landscape Plan- required for major landscape projects and new construction

Material Samples or Material information sheets- required for roof, exterior walls, trim, doors, windows, shutters, chimneys, and driveways. Samples of common materials such as wood trim, stucco walls, concrete driveway are not required; however they must be clearly identified in the drawings.

Color Samples- required for exterior walls, trim, roof, doors, window frames, shutters

Photos- very helpful for minor remodels, can be used for material information sheets

Trees flagged on Site- required for tree removal

Work Hours- Construction access to STILLWATER SUBDIVISION is allowed between 7:00 AM and 5:00 PM, Monday through Saturday. No construction work is allowed on Sunday. No Work shall take place past 6:00 PM. and shall be prohibited on Holidays. Any exemptions or deviations from these hours due to extraordinary circumstances or hardship must be pre-approved by the ARB.

**Please list exterior materials and colors in the following chart
and submit samples or photos (PAGE 4 of application)**



Stillwater LOT _____

OWNER NAME _____

DATE _____

EXTERIOR MATERIALS AND COLORS
- - Samples or Photos must accompany this application - -

ITEM	MATERIAL	COLOR	MANUFACTURER / MODEL
Siding (Wood)	_____	_____	_____
Siding (Masonry)	_____	_____	_____
Roofing	_____	_____	_____
Fascia, Trim	_____	_____	_____
Shutters	_____	_____	_____
Front Door	_____	_____	_____
Exterior Doors	_____	_____	_____
Garage Doors	_____	_____	_____
Windows	_____	_____	_____
Chimney	_____	_____	_____
Drives	_____	_____	_____
Walks	_____	_____	_____
Swimming Pool*	_____	_____	_____

* Include pool dimensions, fencing, equipment area, etc. on Site Plan



Stillwater LOT _____

OWNER NAME _____

DATE _____

ASSURANCES:

Application for a Permit to Construct or Alter a residence at **Stillwater** is made by the Homeowner with the full knowledge and understanding of the Recorded Covenants and Restrictions and of the Architectural Guidelines and Review Procedures published and enforced by the "ARC", and the Homeowner agrees to adhere to these covenants, restrictions, guidelines and to all conditions set out in this application. The Homeowner accepts and acknowledges full responsibility for the actions of the contractor, his subcontractors and others involved in the construction of this project as it relates to the above obligations to **Stillwater Property Owners Association**.

The Homeowner understands that the "ARC" and **Stillwater Property Owners Association** and its various affiliates have no part nor responsibility in the contractual relationship between the Homeowner and a Building Contractor and that the parties have no recourse to **Stillwater** for any problems between the Homeowner and the Contractor in either the performance of the work under contract or the financial settlement of the contract.

Upon notification by the "ARC" that plans have been approved, the Builder will:

1. Install temporary toilet facilities at the construction site;
2. Flag all trees to be removed prior to clearing and call for a review by the "ARC";
3. Stake and string the lot lines and an outline of the proposed buildings prior to digging and call for a review by the "ARC".

ACKNOWLEDGEMENT SIGNATURE:

It is understood that no trees are to be removed; no earth is to be moved; no construction materials are to be stored on the site; and no construction is to begin until written approval has been given by the **Stillwater Property Owners Association Architectural Review Committee**.

ACKNOWLEDGEMENT SIGNATURES

Homeowner's Signature

Printed Name

Date

